

## ADMISSION

Admission is open to all children regardless of nationality, race, religion or family background. Applicants are required to submit:

- an application form with a recent photo of the student
- copy of passport
- reports from previous school
- vaccination certificate

Applicants shall be accepted for admission once all forms are reviewed by the school. Once the application has been reviewed and accepted, you will receive a letter of confirmation as well as the invoice for the registration fee.

**The student’s application will be processed once the registration fee has been received.**

Applicants shall be accepted for admission unless there is a reason to believe that admission is not in the best interest of the student or the school. In these cases, parents will be contacted personally by the school.

## PLACEMENT

New students will be placed in the year appropriate for their age. While parental input is an important part of the process, the decision of the school is final.

## CLASSES

The following are the age requirements for student placement from Pre School onwards. All students must be the appropriate age by August 31<sup>st</sup>.

Year	Age Requirement (as of August 31 <sup>st</sup> )
Pre School	3 years old
Reception (Kindergarten)	4 years old
Year 1	5 years old
Year 2	6 years old
Year 3	7 years old
Year 4	8 years old
Year 5	9 years old
Year 6	10 years old

**For Pre School children must be 3 years of age as of August 31<sup>st</sup>.** If your child turns 3 during the school year, they may join at the beginning of a new school term. (e.g: If a child turns 3 in March, then they may join the Pre School in Term 3). Children may attend Pre School Monday to Thursday. **We require all children to be toilet trained (no Pulls Ups or Diapers).**